

SCHEDULE OF FEES (Australian dollars)

Effective as from 01 January 2003

CANCELLATION FEES

ALL CANCELLATION NOTIFICATIONS ARE ACCEPTED IN WRITING ONLY.

INTERPRETING

Where an Interpreter has been booked to work any assignment to be completed in a single day and the assignment is cancelled by the client within 48 (forty-eight) hours of the work due to commence, we shall charge the client 50% of scheduled fees.

Where an Interpreter has been booked to work any assignment to be completed in a single day and the assignment is cancelled by the client within 24 (twenty-four) hours of the work due to commence, we shall charge the client 100% of scheduled fees.

Where an Interpreter has been booked for court or tribunal or any other work exceeding a single day, and the assignment is cancelled by the client within 48 (forty-eight) hours of the work due to commence, we shall charge the client 50% of scheduled fees for a maximum of three days that the assignment was booked.

Where an Interpreter has been booked for court or tribunal or any other work exceeding a single day, and the assignment is cancelled by the client within 24 (twenty-four) hours of the work due to commence, we shall charge the client 100% of scheduled fees for a maximum of three days that the assignment was booked.

TRANSLATION

A deposit of \$30.00 per document is required or 50% of quotation (whichever is higher) The balance of FEES is due and payable on collection of documents.